Notes to FS Approvers:

Campus employees <u>should not </u>request the roles listed below. These roles are currently only assigned to DO staff.
- AM Accountant Access
- AP DO Basic Access I
- AP DO Basic Access II
- AP DO Specialist Access
- AP DO Supervisor Access
- FA DO Access
- GL Basic Access
- GL Specialist Access
- GL Supervisor Access
- GL Fiscal Services Access
- GL Fiscal Services Supervisor Access
- PO Buyer Basic Access
- PO Buyer Senior Access
- PO Supervisor Access

DO employees <u>should not </u>request the roles listed below. These roles are currently only assigned to campus staff.
- Add-on FA Cash Repay
- FA Payment Cancellation
- AP Campus Access
- Bank Reconciliation Access
- FA Campus Access
- GL Journal Campus Access
- Chart Field Campus Access
- AP Campus Vendor Access

A unique User ID is needed for each primary permission list.

PPALL User ID = W+ Emplid		PPARC, PPCRC, PPFLC, or PPSCC User ID = W + Emplid + C	PPSFA User ID = W+ Emplid
- AM Accountant Access - AM Location Update - AP View - AP DO Basic Access I - AP DO Basic Access II - AP DO Specialist Access - AP DO Supervisor Access - Campus Business Office View - FA DO Access - GL View - GL Basic Access - GL Specialist Access GL Supervisor Access	- GL Fiscal Services Access - GL Fiscal Services Supervisor Access - Campus Business Office View - PO Buyer Basic Access - PO Buyer Senior Access - PO Supervisor Access - PO Print Access - PO Requisition View - PO Requester - PO Requisition Entry Access - PO Requisition Approver Access - PO Receiving View - PO Receiving Access Requisitions	- AP Campus Access - Bank Reconciliation Access - GL Journal Campus Access - Bank Reconciliation Access - Chart Field Campus Access - AP Campus Vendor Access	- FA Campus Access - Add-on FA Cash Repay - FA Payment Cancellation